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Responsibility	Owner
Administration of subject access requests, response to data protection enquiries from staff and students	(Academic Registrar (AR)) and Head of Data Governance
Initial investigation and management of data security breaches	Academic Registrar (DPO) and Head of Data Governance
Overall responsibility for Data Management Policy, authorisation of actions related to data security breaches, management and oversight of the Head of Data Governance and PA to the Academic Registrar, raising awareness of data protection across the University, and the provision of training and information for staff and students	Academic Registrar (DPO)
Overall responsibility for those aspects of data security relating to University of Suffolk information technology systems	Director of Digital
Strategic liaison regarding data protection and data security with the Executive, Audit & Risk Committee and University of Suffolk Board	Chief Operating Officer
Institutional approval of Data Protection Policy	Quality Committee
Personal data to be handled in line with the University of Suffolk Data Management Policy, best practice, and data protection legislation	Staff and students handling personal data